



Alexander Technique INTERNATIONAL

Certification Coordinating Committee

APPLICATION FOR MEMBERSHIP AS ATI CERTIFIED TEACHER

This Application Package contains the following four forms:

- ATI Teaching Membership Application (This form is fillable using your computer)
- ATI Code of Ethics (to sign-fillable using your computer)
- ATI Criteria Evaluation Form (for Sponsors) (This form is fillable, using your computer) Bring two copies of the evaluation form to each evaluation.
- ATI Teaching Membership Candidate Questionnaire (This form is fillable using your computer)
If you write your forms by hand, they MUST be legible.

INSTRUCTIONS:

1. Find three ATI Sponsors:

To become an ATI Teaching Member through Sponsorship and receive an ATI Teaching Certificate, the first step is to contact your chosen three Sponsors and arrange to have them assess you. A list of sponsors can be found on the ATI website under Sponsorship or the main office can send you a copy.

When you meet with your sponsor for your evaluation, please bring the following items with you:

- A. Two copies of the **ATI Criteria Evaluation Form**. One of the signed forms will go with your Application package to the ATI office, and you will keep the other.
- B. Your signed **Code of Ethics** for your chosen Sponsor to review.
- C. **Written acknowledgement** that you have completed a process to learn to teach the FM Alexander Technique. This requirement will be satisfied with a copy of your training certificate or a letter from an Alexander Technique teacher confirming successful completion of a training process. This Alexander Technique teacher will have played a significant role in this process such as a trainer or mentor. A "significant role" means a relationship of continuous work and study.

2. Complete the following paperwork:

- A. **ATI Teaching Member Application:** This form contains most of the instructions for completing your application. Fill it out (it's fillable on your computer using most PDF reader software, or print it and fill it out by hand). Print 2 copies of page one; sign and date both copies (keep one for yourself).
- B. **ATI Code of Ethics:** This is your agreement to abide by the ATI Code of Professional Conduct. Fill in the date on page three (it's fillable on your computer using most PDF reader software, or print it and fill it out by hand). Print 2 copies of all three pages; sign/date page three (keep one complete copy for yourself).

- C. **ATI Sponsorship Candidate Questionnaire:** This form gives us feedback on your experience of going through the ATI Sponsorship process, and will help us to gauge how well the process works and how to improve it. Please complete it to the best of your ability. Completing this form is *optional*, but we encourage you to do so as this information will help us improve the Sponsorship process.
- D. **Training Certificate or Letter:** You must provide written acknowledgement that you have completed a process to learn to teach the FM Alexander Technique. This requirement will be satisfied in the following manner: a copy of your training certificate, or a letter from an Alexander Technique teacher confirming successful completion of a training process. This Alexander Technique teacher will have played a significant role in this process such as trainer or mentor. A “significant role” means a relationship of continuous work and study.

3. Send your completed paperwork to the ATI office:

Once you have been endorsed by three ATI sponsors, and have completed and gathered all of your paperwork, you should submit all the documents, along with your dues payment (see payment options below), to:

Alexander Technique International
ATTN: Certification Coordinating Committee
PO Box 30558
Indianapolis, IN 46230, USA
Phone: +1 (317) 932-3570
E-mail: office@alexandertechniqueinternational.org

4. Instructions for Dues Payment:

You may pay your membership dues with a check or credit card. If you wish to pay via credit card, you may pay directly through the ATI website at <http://www.alexandertechniqueinternational.org>, or you may contact the office to arrange payment via credit card through the office.

If you would rather pay by check, please make the check payable to: **Alexander Technique International** and send it with your application packet.

Dues amounts are as follows:

- ✚ \$180.00 USD if you are submitting your application to the ATI office by January 31 and you are NOT a current ATI Trainee Member;
- ✚ \$110.00 USD if you are submitting an application at any time of the year, AND you are a current ATI Trainee Member;
- ✚ \$205.00 USD if you mail your application to the office after on or after February 1 and before June 30;
- ✚ \$169.50 USD if paid between July 1 and December 31.

Pro-rated Dues: if you have paid the ATI trainee member dues of at any time during the year that you submit your teaching member application, you should contact the office to get the amount of your pro-rated dues.

- 5. If you need help with the Application,** please contact the ATI office by email at office@alexandertechniqueinternational.org or by Phone: +1 (317) 932-3570.

When the Certification Coordinating Committee has received your complete ATI Certified Teaching Member Application, three original Criteria Evaluation Forms, your signed Code of Ethics, your dues payment, your letter or certificate of participation in an AT training process, and your Candidate Questionnaire (optional), and you have been approved, you will receive an informational letter to welcome you to ATI, along with your ATI Teaching Certificate. We look forward to welcoming you to ATI as a Certified Teaching Member!

